

Repertorio n. 382/2024
Prot n. 95048 del 19/06/2024

All. n. 1

**ADMISSION TO THE TWO-YEAR MASTER'S DEGREE COURSE IN ENGLISH IN
"ARCHITECTURE- REGENERATION OF THE BUILT ENVIRONMENT"**

**AT THE DEPARTMENT OF ARCHITECTURE AND INDUSTRIAL DESIGN OF THE UNIVERSITY OF CAMPANIA
"LUIGI VANVITELLI" - ACADEMIC YEAR 2024/2025**

Article 1) ADMISSION PROCEDURE AND AVAILABLE SEATS

It is now open, the procedure for admission to the two-year master's degree programme, exclusively held in English, in "Architecture – Regeneration of the Built Environment" class LM-4 (Class of master's degrees in Architecture and Construction Engineering-Architecture) Code B87 at the Department of Architecture and Industrial Design of the University of Campania "Luigi Vanvitelli", for the academic year 2024/2024. The available seats are **65 (sixty-five)**, distributed as follows:

- a) **50 (fifty)** seats for Italian citizens, EU citizens and non-EU citizens resident in Italy, as per art. 26 of Law 189/2002, among which:
- n. **5 (five)** students will be selected to take the course at the Okan University of Istanbul (TR), in the second semester of the first year, according to a specific International Cooperation Agreement signed between the University of Campania "Luigi Vanvitelli" and the Okan University in Istanbul on 01.07.2020 (updated on 07.06.2023).
 - n. **5 (five)** students will be selected to take the course at the East China Normal University di Design di Shanghai (China), in the first and second semester of the second year, according to a specific International Cooperation Agreement signed between the University of Campania "Luigi Vanvitelli" and the East China Normal University di Design di Shanghai (China) on 12 July 2023.
- b) **15 (fifteen)** seats will be reserved to non-EU citizens residing abroad.

Article 2) REQUIREMENTS TO PARTICIPATE IN THE ADMISSIONS PROCEDURE

1. There are **50 (fifty)** seats for Italian citizens, EU citizens residing anywhere and non-EU citizens under art. 26 of Law n. 189/2002, who hold a Class L-17, according to D.M. 270/04 bachelor's degree (previously Class 4 according to D.M. 509/99), awarded by any Italian university, or other equivalent qualification obtained abroad. For anyone holding a bachelor's degree in another Class, admission is conditional to the possession - with reference to the individual disciplines - of at least 108 credits (ETCS) as set out by D.M. 16/03/2007 (Attachment n. 2) for the Degree Class L-17 in Architectural Science. The presence of any debts precludes admission to the master's degree.

2. There are **15 (fifteen)** seats for non-EU citizens resident abroad included in the lists of applications for early enrolment for Degree Courses in Architecture of this University, produced by the aforementioned non-EU citizens and transmitted to this University by the Italian Diplomatic and Consular representatives in their respective countries of origin.

3. Knowledge and understanding of English is also requested (at least B2 level according to the Common European Framework of Reference for languages - CEFR). Applicants can submit an appropriate certificate issued by a certified school or cultural institute in Italy or abroad (Attachment n. 3) via email to the following address: uff.segreteriastudentiarchitettura@unicampania.it
Alternatively, applicants will have to take an **English language test on October 7 2024 at 11:00 a.m**

4. Foreign citizens are also required to have knowledge of the Italian language at a level not lower

than B2 of the Common European Framework of Reference for Languages (CEFR). Applicants can submit by the deadline of this notice an appropriate certificate issued by an authorised school or cultural institute in Italy or abroad by e-mail to the following address: uff.segreteriastudentiarchitettura@unicampania.it

Alternatively, applicants will have to take an **Italian language test** on **October 7 2024 at 12:30 a.m**

With subsequent notice published on the University website in the section "Admission to limited number courses" [Ammissione Corsi di Laurea a.a. 2024/2025](#) will be communicated how the English and Italian tests will be carried out.

5. All candidates must possess all the requirements within the application deadline. In case of fewer applications than the available places, applicants who satisfy the requirements as established by the present announcement will be entitled to enroll (see art. 7).

6. All the candidates are admitted with reserve to the admissions procedure. The Administration may at any time, by reasoned provision, exclude the prescribed requirements by default or false declarations; this provision will be notified to the interested party by registered letter with acknowledgment of receipt.

7. The University reserves the right to issue a further call for applications to fill the remaining places.

Article 3) APPLICATION TO PARTICIPATE AND PAYMENT OF THE PARTICIPATION FEE

Candidates must apply exclusively on-line by using the credentials to access the University's website: <https://www.unicampania.it/> (*Servizi per Studenti* > [Concorsi on-line](#) - **click on** > [ACCEDI](#)), starting from **June 19th, 2024**, and no later than **October 4th, 2024** at 11:59 p.m.

Applications may be submitted - 24 hours non-stop - from any web-connected computer.

Anyone who does not already have access credentials to the web services of this University will have to register first.

For information about first registration to the University web services, follow the instructions available on the [GUIDA PER LA REGISTRAZIONE AI SERVIZI WEB](#).

Once logged on to the online services for students, click on **Segreteria/Test di Ammissione/Iscrizione Concorsi**, select "**Laurea Magistrale**" and select "**Architecture - Regeneration of Built Environment** (Architettura - Rigenerazione dell'Ambiente Costruito), then continue with the various screens proposed by the online procedure.

The aforementioned online procedure will be deactivated, precisely and automatically, at 11:59 p.m. on October 4th, 2024.

Failure to submit an application to take part in the admissions procedure by the terms and conditions set out above for the aforementioned two compulsory stages precludes any possibility of taking part in the procedure.

The Administration, at each stage of the procedure, reserves the right to ascertain the truthfulness of the substitutive declarations of certification or deeds of notoriety made by the candidates, in accordance with current legislation on the subject; the candidate, therefore, must provide all the necessary elements to allow the Administration to carry out the appropriate checks.

All candidates are admitted with reserve to the procedure set out in this admission call.

The Administration may, by reasoned decree, proceed at any time, exclude the candidate from the competition for failure to meet the prescribed requirements.

Applicants are required to pay an **administrative fee of € 10,00**, not later than **October 4th, 2024** at 11:59 p.m. The fee may be paid via a bank physical or online service, or other Payment Service Provider, such as home banking, ATMs, SISAL stores, Lottomatica and Banca 5, or via PagoPA system, which will be automatically generated during the application procedure.

Applications will be considered valid only after the payment of the fee as established by this call.

• **CANDIDATES POSSESSING AN ACADEMIC QUALIFICATION OBTAINED ABROAD**

Candidates possessing an academic qualification obtained abroad may apply only if the mentioned qualification (academic or upper secondary) allows the access to higher levels of education in their own country.

The Study Course Council will verify the suitability of the qualification according to the same criteria (curricular requirements and adequacy of knowledge) as for holders of Italian academic qualification.

Candidates possessing an academic qualification obtained abroad **must submit**, by the deadline date of this notice, to the Head of the Procedure, dr. Giulio GAGLIONE the following certifications:

- a) An **official foreign qualification, legalized** by the Italian Embassy or verified, alternatively, by ENIC-NARIC networks (i.e. CIMEA verifications or Qualification Check). Furthermore, the qualification must be accompanied by a **Declaration of value**, issued by the Italian Embassy in the country where the qualification has been obtained, or by a certification issued by ENIC-NARIC networks; moreover, a **Diploma Supplement** must be attached in case the qualification has been issued by universities or higher education institutes belonging to the European Higher Education Area.
- b) The **transcript of Records**, certifying the exams passed and, for each discipline, the syllabus for obtaining the aforementioned qualifications. The **transcript of Records** must be legalized too. The Syllabus can be certified by the Diploma Supplement, where adopted;
- c) In case the aforementioned documents – letters a) and b) – are issued in a language which is not Italian or English, they must be translated. In case the applicants reside in Italy, the sworn translation may be issued by Court translators. In case the applicants reside abroad, the translation must have a “verified translation” stamp. Sworn translators – authorized by local governments – may personally ensure the validity of the translation, which is then legalized by consular authorities; in countries where sworn translators do not operate, translations must be issued by consular authorities.

The candidates may send the aforementioned documents:

- a) via registered letter with return receipt, addressed to the “Head of the admissions procedure - a.a. 2024/2025 - "c/o ARCHIVE AND PROTOCOL OFFICE - UNIVERSITY OF CAMPANIA STUDIES “LUIGI VANVITELLI” - P.zza LUIGI MIRAGLIA (I POLICLINICO) – 80138 NAPLES
- b) via personal PEC of the candidate, at the address protocollo@pec.unicampania.it. Applications received from a PEC address with a name different from that of the applicant will not be evaluated.
- c) In person, at the **Student Secretariat Office of the Department of Architecture and Industrial Design**, by appointment to be agreed with the office, by sending a specific e-mail to the institutional address uff.segreteriastudentiarchitettura@unicampania.it.

The Administration, with a reasoned decree, may at any time exclude from the admissions procedure any candidate who fails to meet the prescribed requirements.

Article 4) CRITERIA AND PROCEDURE FOR THE APPOINTING OF A COMMISSION IN CHARGE OF THE ADMISSIONS TEST AND THE HEAD OF THE PROCEDURE

The Commission responsible for the admission test will be appointed with a subsequent Executive Order and composed of a President and 4 components and one substitute nominated from the academic staff of the Department of Architecture and Industrial Design.

The Commission has all the responsibility for the smooth running of the selection procedure and the definition of the relative ranking according to the procedures and criteria set out in this Call.

All the procedures carried out by the Commission shall be reported in the appropriate minutes, initialed on each page and signed by the President and all the members of the Commission.

Pursuant to art. 4 of Law n. 241 of 07.08.1990 (New rules of administrative procedure and the right of access to administrative documents) and to the University Regulations for the implementation of Act 241/90 (by D.R. n. 622 of 26/07/2018) the Responsible of the Student Secretariat of the Department of Architecture and Industrial Design, Dr. Giulio GAGLIONE, will be appointed as Head of the entire admission procedure.

The members of the Commission and the Head of the admissions procedure, before accepting the appointment and after consultation of the records containing the names of the candidates participating in the admissions procedure, must release a statement claiming not to have any kinship or affinity up to the fourth degree inclusive with the participants as well as not hold a political office.

Article 5) FINAL CLASSIFICATION

1. The Commission will draw up an overall classification of candidates according to their degree mark.
2. For this purpose, the following criteria will be considered:
 - a) the degree mark relative to academic qualifications belonging to the Class L-17 (D.M. 270/2004) or Class L-4 (D.M. 509/1999), or foreign equivalent qualifications;
 - b) the degree mark relative to academic qualifications belonging to other classes (different from a)), subject to verification of the requirements (see art. 2 of the present notice)
 - c) in both cases – a) and b) – , the younger candidate prevails.

Article 6) ENROLLMENT OF ADMITTED APPLICANTS

In order to enroll in the degree course in Architecture - Regeneration of the Built Environment (Architettura - Rigenerazione dell'Ambiente Costruito)", it is necessary to be in a relative position in the classification, i.e. within the position that corresponds to the maximum number of programmed seats for the master's degree course.

Participants who are placed in a position for the purposes of admission to the course acquire the right to enroll in it within the deadline prescribed by the present call.

Failure to exercise the right to enroll within the prescribed deadline shall result in forfeiture of said right.

Candidates ranked after the seats offered in the competition do not have the right to enrolment, without prejudice to any changes in the rankings specified in art. 8 below.

The final ranking of the candidates will be published on section for Admission to restricted access Degree Programmes of the university website www.unicampania.it (devoted section: [Ammissioni Corsi numero programmato](#)) and posted on the notice board of the Architecture and Industrial Design Student Secretariat Office, on October 11th, 2024.

The publication will constitute a formal notification to the parties concerned, in all respects.

According to the criteria indicated above, two distinct rankings will be outlined, one for candidates from EU countries and non-EU countries referred to in the art. 39, paragraph 5, legislative decree 25 July 1998, n. 286 and the other, reserved for candidates from non-EU countries residing abroad.

The enrolled students wishing to take the course at the Okan University of Istanbul (TR) or at the East China Normal University School of Shanghai (China) will have to opt for this opportunity when registering within Decembers 2nd, 2024, not later than 3.30 p.m., via email: uff.segreteriastudentiarchitettura@unicampania.it

If the options exercised for this purpose exceed the number of 5 for each convention, the five candidates with the highest final score will be selected according to Art. 5.

Article 7) TERMS TO BE RESPECTED FOR ENROLLMENT PROCEDURES

Those awarded a seat must register and submit a registration application exclusively in accordance with the procedures set out below **from October 14th, 2024, and no later than 11:59pm on October 21st, 2024.**

Register and submit the online registration application by accessing the web services for students ([Immatricolazione on line](#)) with the credentials already used to submit the application for participation in the admissions procedure, in the manner indicated in the appropriate guides, indicating as type of course Architecture - Regeneration of the Built Environment (Architettura - Rigenerazione dell'Ambiente Costruito)" Cod. B87.

During the ONLINE ENROLLMENT PROCEDURE, the following documentation must be uploaded:

- identity document (mandatory, procedure will be blocked if not uploaded);
- social security number (mandatory, procedure will be blocked if not uploaded);
- passport size photo (at least 266x354 pixels) showing the face in close-up (mandatory, non-blocking upload, to be carried out within 30 days of registering the application)

During the ONLINE PRESENTATION of the enrolment application, candidates must upload the following documentation to the user's web-area under the "Carriera/Allegati Carriera" section:

- printed and signed copy of registration application (Type of attachment: Registration application);
- copy of the PagoPA receipt for the first instalment of the tuition fees (Attachment type: Receipt of payment of first instalment of tuition fees).

The enrolment application will be considered regularly filled only if, within the terms of the registration itself, there are in the aforesaid ONLINE procedure n. 4 uploads:

1. identity document;
2. social security code;
3. signed copy of the registration form;
4. receipt of payment of the first instalment of the tuition fees.

Failure to comply with the foregoing will result in the loss of the right to enrolment. The exact date and time of uploading is recorded in the University database, thus any documents uploaded after the terms indicated will not be considered valid.

For the academic year 2024/2025, the amount of the regional tax is differentiated on the basis of the I.S.E.E. The relevant amounts and methods of payment of the regional fee are available on the [ADISURC website](#).

More information on how to pay the regional tax are available at the link [Tassa regionale per il diritto allo studio](#) on the ADISURC website.

During the online registration procedure, the applicant must authorise the University to automatically retrieve the I.S.E.E. directly from the INPS database through the reserved web area (Career Data) in order to pay the Regional Tax.

In the absence of ISEE data or in the absence of the aforementioned authorisation for automatic retrieval of the data in question, the student is automatically assigned the maximum band provided for by the Campania Region for the payment of the Regional Fee for the right to study.

Article 8) GOING DOWN THE RANKING – REMAINING SEATS AT THE END OF THE ENROLLMENT DEADLINE

If there are remaining seats after the deadline of October 21st, 2024, the Student Secretariat Office of the Department of Architecture and Industrial Design will go down the ranking.

The list of those entitled to enroll as a result of the first going down the ranking will be published on October 22nd, 2024, by the Architecture and Industrial Design Student Secretariat Office.

The persons entitled to enrollment as a result of going down the ranking may present the enrollment application, as set out in the preceding article, starting from October 22nd, 2024, and no later than 11.59 p.m. on October 25th, 2024.

In case of further remaining seats, the Student Secretariat Office of the Department of Architecture and Industrial Design will go down the ranking without prejudice to any other remedy.

The list of those entitled to enrolment, due to going down the ranking, will be published on the Admission to restricted access Degree Programmes page of the university website ([sezione dedicata ai Corsi di Studio a numero programmato](#)) and posted on the notice board of the Architecture and Industrial Design Student Secretariat Office.

The publication will constitute a formal notification to the parties concerned, in all respects.

Failure to register of those eligible under the terms set out above will result in forfeiture of the right to matriculation in the Academic Year 2024/2025 to the degree course covered by this call.

Article 9) INFORMATION ON THE TREATMENT OF PERSONAL DATA

Pursuant to the articles. 13 and 14 of the GDPR – General Regulation on EU Data Protection n. 679/2016 – the personal data provided by the candidates will be collected at the University of Campania “Luigi Vanvitelli”, for the purposes of managing the selection and will be processed in paper form and through an automated database.

The data controller is the Rector of this University.

The interested party has the rights referred to in art. 7 of the aforementioned Legislative Decree and Articles from 15 to 22 of the aforementioned EU Regulation 2016/679, including the right of access to data concerning him, as well as any complementary rights, including the right to have rectification, updating, completion or deletion of incorrect, incomplete or collected in terms that do not comply with the law, as well as the right to object to their processing for legitimate reasons.

These rights may be asserted against the University of Campania "Luigi Vanvitelli", Viale Lincoln n. 5 - 81100 Caserta, owner of the data processing, by sending to the Data Protection Officer an application for the object "Diritti privacy" - e-mail: rpd@unicampania.it or PEC: rpd@pec.unicampania.it.

For more detailed information, please refer to the privacy policy published on the university website at the webpage [Privacy e Cookie Policy](#).

Article 10) PUBLICITY AND PROVISIONS GUARANTEEING THE TRANSPARENCY OF THE COMPETITION PROCEDURE

- 1) The present call is published on the devoted section of the website of this University ([sezione dedicata ai Corsi di Studio a numero programmato](#)) and can also be consulted at the Architecture and Industrial Design Student Secretariat Office.

All the publications foreseen in the present announcement have the value of official notification to the interested parties for all the effects and consequences of the law; therefore, the University will not provide for the sending of notifications and personal communications to the candidates.

- 2) Candidates are entitled to exercise their right of access to the records and documentation of the competition procedure in accordance with the provisions of Law 241/1990 as amended and in compliance with the provisions of the University Regulations implementing the aforementioned Law 241/1990, referred to in the introduction to this provision, issued by R.D. no. 622/ of 26/07/2018.

Article 11) FINAL PROVISIONS

- 1) For all that is not expressly provided in this announcement, reference should be made to the normative, regulatory and ministerial provisions mentioned above.
- 2) This University reserves the right to exclude any applicants at any time participating in the admissions procedure with this announcement for failure to comply with any of the provisions of the agreement or of the terms indicated or failing to meet the requirements of the candidates.
- 3) **It is reaffirmed the obligation to respect the terms and conditions set out in this call.**

Article 12) JURISDICTION

Contrary to the content of this announcement, it is permitted to resort to the T.A.R. responsible for the matter, within 60 days of its publication.

Signed by THE MANAGER
Dr. Nicola DELLA VOLPE

Organizational Unit Responsible for the Procedure:
Architecture and Industrial Design Student Secretariat Office
E-mail: segarchitettura@unicampania.it | [Web Page](#)
Head Office: dr. Giulio GAGLIONE
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