

**ADMISSION TO THE TWO-YEAR MASTER'S DEGREE COURSE IN ENGLISH IN  
"ARCHITECTURE- REGENERATION OF THE BUILT ENVIRONMENT"**

**AT THE DEPARTMENT OF ARCHITECTURE AND INDUSTRIAL DESIGN  
OF THE UNIVERSITY OF CAMPANIA "LUIGI VANVITELLI"  
ACADEMIC YEAR 2023/2024**

**Article 1) ADMISSIONS PROCEDURE AND PLACES AVAILABLE**

For the academic year 2023/2024, this notice is for the opening of the procedure based on academic qualifications for admission to the two-year Master's Degree Course held exclusively in English in "**Architecture – Regeneration of the Built Environment**" class **LM-4** (Class of Master Degrees in Architecture and Construction Engineering - Architecture) Code B87 at the Department of Architecture and Industrial Design of the University of Campania "Luigi Vanvitelli", for **the n. 65 (sixty-five) places**, assigned as follows:

- a) **50 (fifty) places** for Italian citizens, EU citizens and non-EU citizens resident in Italy, as per art. 26 of Law 189/2002, among which:
- **n. 5 (five) students** will be selected to take the course at the Okan University of Istanbul (TR), in the second semester of the first year, according to a specific International Cooperation Agreement signed between the University of Campania "Luigi Vanvitelli" and the Okan University in Istanbul on 01.07.2020 (updated on 07.06.2023).
- b) **15 (fifteen) places** being reserved for non-EU citizens residing abroad.

**Article 2) REQUIREMENTS TO PARTICIPATE IN THE ADMISSIONS PROCEDURE**

1. There are **50 (fifty) places** for Italian citizens, EU citizens residing anywhere and non-EU citizens under art. 26 of Law n. 189/2002, who hold a Class 4 Bachelor's Degree, according to D.M. 509/99 (now Class L-17, according to D.M. 270/04), awarded by any Italian university, or other equivalent qualification obtained abroad. For anyone holding a Bachelor's Degree in another class, admission is conditional to the possession - with reference to the individual disciplines - of at least **108 credits (ETCS)** as set out by D.M. 16/03/2007 (Attachment n. 2) for the Degree Class L-17 in Architectural Science. The presence of any debts precludes admission to the Master's Degree.

2. There are **15 (fifteen) places** for non-EU citizens resident abroad included in the lists of applications for early enrolment for Degree Courses in Architecture of this University, produced by the aforementioned non-EU citizens and transmitted to this University by the Italian Diplomatic and Consular representatives in their respective countries of origin.

3. Knowledge and understanding of English is also requested (at least B2 level according the CEFR). Applicants can submit an appropriate certificate issued by a certified school or cultural institute in Italy or abroad (Attachment n. 3) via email to the following address: [uff.segreteriastudentiarchitettura@unicampania.it](mailto:uff.segreteriastudentiarchitettura@unicampania.it).

Foreign citizens are also required to have knowledge of the Italian language at a level not lower than B2 of the Common European Framework of Reference for Languages (CEFR). Applicants can submit by the deadline of this notice an appropriate certificate issued by an authorised school or cultural institute in Italy or abroad by e-mail to the following address:

[uff.segreteriastudentiarchitettura@unicampania.it](mailto:uff.segreteriastudentiarchitettura@unicampania.it).

Alternatively, applicants will have to take an English language test on **2 October 2023 at 10.00 am** and an Italian language test on **2 October 2023 at 11am**.

With subsequent notice published on the University website in the section "[Admission to limited number courses](#)" will be communicated how the English and Italian tests will be carried out.

4. Participants must fulfil the admission requirements, referred to in this Article, on the date of submission of the application form. In the event that the requests received to participate in the admissions procedure, within the terms set out in the following art. 3, are lower than the number of places available, candidates who submitted the aforementioned application and have taken the TEST ENGLISH TOLC-E, online at home (TOLC@CASA), who meet the requirements of this call for applications, have the right to enrol in the terms set out in the following art. 7.

5. All the candidates are admitted with reserve to the admissions procedure. The Administration may at any time, by reasoned provision, exclude the prescribed requirements by default or false declarations; this provision will be notified to the interested party by registered letter with acknowledgment of receipt.

6. The University reserves the right to issue a further call for applications to fill the remaining places.

### **Article 3) APPLICATION TO PARTICIPATE IN THE ADMISSIONS PROCEDURE AND TAKING THE TOLC**

#### **1. APPLICATION TO TAKE PART IN THE ADMISSIONS PROCEDURE**

The procedure for submitting an application to take part in the admissions procedure to the two-year Master's Degree Course – held exclusively in English – in “Architecture - Regeneration of the Built Environment” A.A.2023/2024 has for TWO COMPULSORY PHASES:

**A. REGISTRATION TO THE RESERVED CISIA TEST AREA AND REGISTRATION TO TOLC ENGLISH TOLC-E VIA THE CISIA PORTAL (<https://www.cisiaonline.it>);**

**B. REGISTRATION TO THE RESERVED AREA AND REGISTRATION FOR THE ADMISSION PROCEDURE VIA THE UNIVERSITY WEBSITE (<https://www.unicampania.it>).**

#### **Phase A**

For registration to the TEST CISIA reserved area and enrolment in the TOLC ENGLISH TOLC-E, please refer to what is indicated on the CISIA portal at the following link:

<https://www.cisiaonline.it/area-tematica-tolc-cisia/iscrivarsi-al-tolc/>, and compliance with the provisions of Article 3 of the TOLC Regulations, published on the CISIA website at the following link: <https://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti>.

Applicants with disabilities/DSA have a space to upload the appropriate certifications. An explanatory guide on how to create an account and upload documents and certifications in the TEST CISIA reserved area.

The TOLC is a national test promoted and managed by the Consorzio Interuniversitario Sistemi Integrati per l'accesso (CISIA).

The Department of Architecture and Industrial Design of the University of Campania “Luigi Vanvitelli” has decided to use the TEST ENGLISH TOLC-E online TOLC@CASA, i.e., at the candidate's home in virtual classrooms according to the procedure and regulations on the [CISIA website](#).

**For the purposes of this call for applications, TOLC ENGLISH TOLC-E taken from January 2023 and no later than 28 September 2023 are considered valid.**

Candidates, therefore, have more than one TOLC session at their disposal, also already completed,

starting from January 2023 and no later than 28 September 2023.

The calendar and timetable of the ENGLISH TOLC-E at any University is available on the [CISIA website](#). This University has scheduled the delivery of the TOLC ENGLISH TOLC-E from 04 July 2023 to 28 September 2023.

**In order to take part in the TOLC, the applicant must pay the all-inclusive compulsory expenses**, levied by CISIA on behalf of the university, physical or virtual, at which he/she takes the test. The amount of this contribution is non-refundable and is the same throughout the country and is set each year by the CISIA Consortium Assembly.

**For the year 2023, this contribution has been set at €30.00.**

Payment must be made according to the methods set out in Article 3.2 of the [CISIA TOLC Rules](#).

**Enrolment is only confirmed when the receipt of payment and enrolment has been received in the booking management area.**

This receipt must be kept and entitles the participant to take the test. If confirmation of payment is not received and the registration receipt is not available, the TOLC will not be allowed to be carried out.

### **Phase B**

**Candidates must apply to participate in the admission procedure using the credentials to access the University's exclusively on-line (website: <https://www.unicampania.it/> - [Servizi per Studenti](#) > [Concorsi on line](#) – click on > [ACCEDI](#))**, starting from **04 July, 2023** and no later than **28 September, 2023**.

The application may be submitted - 24 hours non-stop - from any network-connected computer.

Anyone who does not already have access credentials to the web services of this University will have to register first.

*For information useful for the first registration to the University web services, follow the instructions available on the ["Guida per la registrazione nuovo utente"](#).*

Once logged on to the online services for students, click on **Segreteria/Test di Ammissione/Iscrizione Concorsi**, select "Laurea Magistrale" and select ""Architecture - Regeneration of Built Environment (Architettura - Rigenerazione dell'Ambiente Costruito), then continue with the various screens proposed by the online procedure.

**The aforementioned online procedure will be deactivated, precisely and automatically, at 23,59 on 28 September 2023.**

Failure to submit an application to take part in the admissions procedure by the terms and conditions set out above for the aforementioned two compulsory stages precludes any possibility of taking part in the procedure.

**The Administration, at each stage of the procedure, reserves the right to ascertain the truthfulness of the substitutive declarations of certification or deeds of notoriety made by the candidates, in accordance with current legislation on the subject; the candidate, therefore, must provide all the necessary elements to allow the Administration to carry out the appropriate checks.**

**All candidates are admitted subject to the procedure set out in this admissions notice.**

**The Administration may, by reasoned decree, proceed at any time, exclude the candidate from the competition for failure to meet the prescribed requirements.**

## 2.TAKING THE TOLC

The ENGLISH TOLC-E consists of 36 questions divided into 3 sections. The sections have a predetermined number of questions and each section has a set time i.e:

- **Mathematics - 13 questions/time available 30 minutes;**
- **Logic - 13 questions/time available 30 minutes;**
- **Text comprehension - 10 questions/ time available 30 minutes**
- **Total time available 90 minutes**

Each question is multiple choice, only one of which is correct.  
The result is determined as follows:

- **1 point for each correct answer**
- **0 points for each incorrect answer**
- **Penalty of - 0.25 points for each incorrect answer**

Applicants are required to abide by the rules and conduct set out in art. 4.2 of the TOLC Regulations, published on the CISIA website at the link below:

<https://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti>

The score obtained, immediately viewable on the screen at the end of the test will be recognised as official and made available only from 7 p.m. 48 hours after the end of the TOLC@CASA.

At the end of the test, the Commissioners may access the recordings made and verify the proper conduct of the tests, as well as take into account reports of any abnormal behaviour in the use of the client or the SEB application by CISIA.

After 48 hours from the end of the TOLC@CASA, the person who has correctly carried out the test, following the rules and behaviour indicated in the regulation, will have their TOLC@CASA result recognised and will be able to access the result certificate.

For any further information on activities related to taking the TOLC, please refer to the CISIA portal at the following links:

- [https://guide.cisiaonline.it/it/Prima\\_del\\_TOLC](https://guide.cisiaonline.it/it/Prima_del_TOLC)

- <https://www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale/>

Finally, please note that on the CISIA portal you can access the exercise area at the following link:

[https://allenamento.cisiaonline.it/utenti\\_esterni/login\\_sso.php](https://allenamento.cisiaonline.it/utenti_esterni/login_sso.php)

Candidates in possession of an academic qualification obtained abroad must submit, by the expiry date of this notice, to the Head of the Procedure, dr. Giulio GAGLIONE, by registered letter with return receipt addressed to the aforementioned "Head of the admissions procedure - a.a. 2023/2024 - "c/o ARCHIVE AND PROTOCOL OFFICE - UNIVERSITY OF CAMPANIA STUDIES "LUIGI VANVITELLI" - P.zza LUIGI MIRAGLIA (I POLICLINICO) – 80138 NAPLES, or by personal PEC of the candidate, at the address [protocollo@pec.unicampania.it](mailto:protocollo@pec.unicampania.it) the application for recognition, together with the documentation below.

**Applications received from a PEC address with a name different from that of the applicant will not be evaluated.**

Candidates who do not possess a PEC email address may, as an alternative to the above, submit the application for recognition of the foreign academic qualification by the deadline to the Students Registry of the Department of Architecture and Industrial Design, by appointment to be agreed with the director of the structure, by sending a specific e-mail to the institutional address [uff.segreteriastudentiarchitettura@unicampania.it](mailto:uff.segreteriastudentiarchitettura@unicampania.it).

**Candidates in possession of an academic qualification obtained abroad must attach the following documentation:**

- a) Application for recognition of the foreign academic qualification possessed, addressed to the Rector of the Università della Campania “Luigi Vanvitelli”;
- b) Original of the secondary school qualification to enter the University that issued the degree;
- c) Original analytical certificate of the university examinations issued by the aforementioned university;
- d) Programs of each examination;
- e) Original copy of academic qualification;
- f) Receipt certifying payment of the amount for the recognition of foreign degrees for the academic year 2023/2024 amounting to €100,00.

The documents in points b) c) d) and e) should be provided with an official translation, for those related to points b) and e) legalization is provided and they should be accompanied by a “declaration of local value” by the Italian Diplomatic and Consular representatives in the State in which the qualifications are issued, which will also confirm the authenticity of the documents referred to in paragraphs c) and e).

The Administration, with a reasoned decree, may at any time exclude from the admissions procedure any candidate who fails to meet the prescribed requirements.

**Article 4) CRITERIA AND PROCEDURE FOR THE APPOINTING OF A COMMISSION IN CHARGE OF THE ADMISSIONS TEST AND THE HEAD OF THE PROCEDURE**

The Commission responsible for the admission test will be appointed with a subsequent Executive Order and composed of a President and 4 components and one substitute nominated from the academic staff of the Department of Architecture and Industrial Design.

The Commission has all the responsibility for the smooth running of the selection procedure and the definition of the relative ranking according to the procedures and criteria set out in this Notice.

All the procedures carried out by the Commission shall be reported in the appropriate minutes, initialled on each page and signed by the President and all the members of the Commission.

Pursuant to art. 4 of Law n. 241 of 07.08.1990 (New rules of administrative procedure and the right of access to administrative documents) and to the University Regulations for the implementation of Act 241/90 (by D.R. n. 622 of 26/07/2018) the Director of the Student Registry of the Department of Architecture and Industrial Design, Dr. Giulio GAGLIONE, will be appointed as Head of the entire admissions procedure.

The members of the Commission and the Head of the admissions procedure, prior to accepting the appointment and after consultation of the records containing the names of the candidates participating in the admissions procedure, must release a statement claiming not to have any kinship or affinity up to the fourth degree inclusive with the participants as well as not hold a political office.

**Article 5) FINAL CLASSIFICATION**

The Commission will draw up an overall classification of candidates who, having presented a regular application to take part in the procedure, in compliance with the procedures and deadlines provided

for by the aforementioned art. 3 of the present notice, have regularly taken an ENGLISH TOLC-E in the current calendar year 2023 by the date of 28 September 2023 as indicated in art. 3 of the present notice.

The classification is formulated on the basis of the score obtained at the ENGLISH TOLC taken in the aforementioned time period.

Those who have taken the ENGLISH TOLC-E more than once in the aforementioned time period will be awarded, for the purposes of the ranking, the best score obtained.

In the event of a tie in the classification between several candidates, the candidate who has obtained the best score in descending order in solving, respectively, the questions relating to the sections:

- 1) Mathematics
- 2) Logic
- 3) Text comprehension

In the event of a further tie, the candidate who is younger in age prevails.

Candidates who have not answered any questions will not be placed in the classification.

On the basis of the total score and according to the above criteria, two separate rankings will be drawn up separate classifications, one for candidates from EU countries and one for candidates from non-EU countries as per art. 39, paragraph 5, legislative decree no. 286 of 25 July 1998 and the other reserved for candidates from non-EU countries resident abroad.

#### **Article 6) REGISTRATION OF CANDIDATES**

In order to enrol in the degree course in Architecture - Regeneration of the Built Environment (Architettura - Rigenerazione dell'Ambiente Costruito)", it is necessary to be in a relative position in the classification, i.e. within the position that corresponds to the maximum number programmed for the degree course.

Participants who are placed in a position for the purposes of admission to the course acquire the right to enrol in it within the deadline prescribed by the competition notice.

Failure to exercise the right to enrol within the prescribed deadline shall result in forfeiture of said right.

Candidates ranked after the places offered in the competition do not have the right to enrolment, without prejudice to any changes in the rankings specified in art. 8 below.

**The general classification will be published on [the university website](#) as well as the Noticeboard of the Student Registry of the Department of Architecture and Industrial Design by 15.30 on October 06, 2023.**

**The publication will constitute a formal notification to the parties concerned, in all respects.**

Those awarded places wishing to take the course at the Okan University of Istanbul (TR) will have to opt for this opportunity when registering within **12.00pm on December 01 2023** via email: [uff.segreteriastudentiarchitettura@unicampania.it](mailto:uff.segreteriastudentiarchitettura@unicampania.it).

If the options exercised for this purpose exceed the number of 5 for each convention, the five candidates with the highest final score will be selected according to Art. 5.

Should the number of applications received by the deadline be less than the number of places available for the competition, candidates who have submitted such an application and who meet the requirements set out in this notice are entitled to enrolment within the terms set out in Article 7 below.

## **Article 7) ENROLMENT REQUIREMENTS**

Those awarded a place must register and submit a registration application exclusively in accordance with the procedures set out below from **October 09, 2023** and no later than **12:00pm on October 16, 2023**:

Register and Submit the online registration application by accessing the [web services](#) with the credentials already used to submit the application for participation in the admissions procedure, in the manner indicated in

- [Enrollment Guide](#)
- [Guide for enrollment for transition to course of study](#)

published at the aforementioned link of the web student services area, indicating as type of course Architecture - Regeneration of the Built Environment (Architettura - Rigenerazione dell'Ambiente Costruito)" Cod. B87.

**During the ONLINE REGISTRATION, the following documentation must be uploaded:**

- identity document (mandatory, procedure will be blocked if not uploaded);
- social security number (mandatory, procedure will be blocked if not uploaded);
- passport size photo (at least 266x354 pixels) showing the face in the foreground (mandatory, mandatory, procedure will not be blocked if not uploaded, but must be uploaded within 30 days of registration)

**During the ONLINE PRESENTATION of the enrolment application, candidates must upload the following documentation to the user's web-area under the "Carriera/Allegati Carriera" section:**

- printed and signed copy of registration application (Type of attachment: Registration application);
- copy of the PagoPA receipt for the first instalment of the tuition fees (Attachment type: Receipt of payment of first instalment of tuition fees);

**The enrolment application will be considered regularly filed only if, within the terms of the registration itself, there are in the aforesaid computer procedure n. 4 uploads:**

1. identity document
2. social security code,
3. signed copy of the registration form
4. receipt of payment of the first instalment of the tuition fees

Failure to comply with the foregoing will result in the loss of the right to enrolment. The exact date and time of uploading is recorded in the University database, thus any documents uploaded after the terms indicated will not be considered valid.

For the academic year 2023/2024, the amount of the regional tax is differentiated on the basis of the I.S.E.E. The relevant amounts and methods of payment of the regional fee are available on the ADISURC website.

It is possible to obtain explanations on how to pay the regional tax through the link: [Nuova modalità di pagamento della Tassa Regionale](#).

During the online registration procedure, the applicant must authorise the University to automatically retrieve the I.S.E.E. directly from the INPS database through the reserved web area (Career Data) in order to pay the Regional Tax.

In the absence of ISEE data or in the absence of the aforementioned authorisation for automatic retrieval of the data in question, the student is automatically assigned the maximum band provided for by the Campania Region for the payment of the Regional Fee for the right to study.

### **Article 8) GOING DOWN THE CLASSIFICATION – REMAINING PLACES AT THE END OF THE REGISTRATION DEADLINE**

If there are remaining places after the deadline of **16 October 2023**, the Student Registry of the Department of Architecture and Industrial Design **will go down the classification**.

It shall publish on **October 17, 2023 by 15.00** the list of those entitled to register as a result of the **first going down the classification**.

The persons entitled as a result of going down the classification may present a registration application, as set out in the preceding article, starting from October 25, 2022 and **no later than 12.00pm on 20 October, 2023**.

In the event that on the registration deadline **October 20, 2023** there are vacant places, there will be no further going down the classification and these places will remain empty. This is so, without prejudice to other measures.

The list of those entitled to enrolment due to going down the ranking will be published on [the university website](#) as well as the Noticeboard of the Student Registry of the Department of Architecture and Industrial Design.

**The publication will constitute a formal notification to the parties concerned, in all respects.**

**Failure to register of those eligible under the terms set out above will result in forfeiture of the right to matriculation in the Academic Year 2023/2024 to the degree course covered by this announcement.**

### **Article 9) INFORMATION ON THE TREATMENT OF PERSONAL DATA**

For the information regarding the processing of personal data of the candidates (Article 13 of Legislative Decree no. 196 of 30/06/03 “Personal Data Code”) please refer to the text in Annex no. 3 of D.M. 28 June 2017 n. 477, and to the provisions of the Regulations of this University concerning the treatment of sensitive and judicial data.

The interested party has the rights referred to in art. 7 of the aforementioned Legislative Decree and Articles from 15 to 22 of the aforementioned EU Regulation 2016/679, including the right of access to data concerning him, as well as any complementary rights, including the right to have rectification, updating, completion or deletion of incorrect, incomplete or collected in terms that do not comply with the law, as well as the right to object to their processing for legitimate reasons.

These rights may be asserted against the University of Campania "Luigi Vanvitelli", Viale Lincoln n. 5 - 81100 Caserta, owner of the data processing, by sending to the Data Protection Officer an application for the object “Diritti privacy” - e-mail: [rdp@unicampania.it](mailto:rdp@unicampania.it) or PEC: [rdp@pec.unicampania.it](mailto:rdp@pec.unicampania.it).



For more detailed information, please refer to the privacy policy published on the university website at the following link <https://www.unicampania.it/index.php/privacy>.

## ARTICLE 10) PUBLICITY AND PROVISIONS GUARANTEEING THE TRANSPARENCY OF THE COMPETITION PROCEDURE

The present notice is published on [the website of this University](#) and can also be consulted at the Office of the Secretariat of Architecture and Industrial Design Students.

All the publications foreseen in the present announcement have the value of official notification to the interested parties for all the effects and consequences of the law; therefore, the University will not provide for the sending of notifications and personal communications to the candidates.

Candidates are entitled to exercise their right of access to the records and documentation of the competition procedure in accordance with the provisions of Law 241/1990 as amended and in compliance with the provisions of the University Regulations implementing the aforementioned Law 241/1990, referred to in the introduction to this provision, issued by R.D. no. 622/ of 26/07/2018.

### Article 11) FINAL PROVISIONS

For all that is not expressly provided in this announcement, reference should be made to the normative, regulatory and ministerial provisions mentioned above.

This University reserves the right to exclude any applicants at any time participating in the admissions procedure with this announcement for failure to comply with any of the provisions of the agreement or of the terms indicated or failing to meet the requirements of the candidates.

It is reaffirmed **the obligation to respect the terms** and conditions set out in this announcement.

### Article 11) JURISDICTION

Contrary to the content of this announcement, it is permitted to resort to the T.A.R. responsible for the matter, within 60 days of its publication.

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DIRECTOR OF THE DIVISION  
Nicola Della Volpe

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<p><b>Office Responsible for the Procedure:</b> Student Registry Architecture and Industrial Design Location: Aversa (CE) Head Office: dott. Giulio Gaglione Responsible for the Procedure: dott. Giulio Gaglione E-mail: <a href="mailto:segarchitettura@unicampania.it">segarchitettura@unicampania.it</a> Tel.: 081/8120074 Fax.: 081/8140574</p>
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